



International Testing Agency

The ITA is an international organization constituted as an independent not-for-profit Swiss foundation, located in Lausanne (Switzerland). It provides anti-doping services to International sports Federations (IFs), Major Event Organizers (MEOs) and Anti-Doping Organizations (ADOs) that wish to delegate their anti-doping programmes to a body that implements high quality anti-doping programs with increased transparency and independence. The ITA operates in full compliance with the World Anti-Doping Code.

The ITA is now looking to increase the IT team with a committed and passionate full-time (40 hours per week)

IT Service Engineer

Job description

To ensure the smooth functioning of the day-to-day IT operations and technological infrastructure across the ITA organisation.

Key responsibilities

- Ensure that the general IT infrastructure and services of the organisation are running smoothly.
- Create a knowledgebase for known-IT issues to facilitate proactive problem-solving.
- Coordinate with suppliers to ensure that there is no shortage of equipment.
- Interact with ITA partners to offer first through third level support.
- Support in the development of IT Tools to facilitate the work of the ITA Staff.
- Ensure ITA's IT operations during major sport events.

Skills and experience required

- A minimum of 2 years' experience in a similar IT support position of an international business.
- Strong knowledge of latest IT developments. Programming knowledge is a plus.
- Strong experience with Microsoft Azure and Office 365 environments.
- Ability to work under pressure in a highly sensitive IT environment.
- Very good English written and oral communication skills. French a strong asset, other languages an asset.
- Collaborative, team player, positive, 'can do' attitude, hard working.
- Ability to travel from time to time as need be.

Start date: as soon as possible.

Application deadline: **23 September 2019**

Please e-mail your CV and cover letter to recruitment@ita.sport and indicate in the email subject title "**IT Service Engineer**".

This job description highlights the areas of activity of the employee, it does not intend to be exclusive or exhaustive and may be amended over time depending on the changing needs of the organization.