

ORGANISER CHECKLIST ITA Doping Controls



The organiser has to provide the following:	Provided Yes / No
1. For the Sample Collection Personnel (SCP)	
- Pick-up to and from the airport or train station	
- Single hotel room with breakfast	
- Independant mean of transportation during the event for the appointed SCP	
2. Shipment of Samples to a WADA accredited laboratory	
- Arranged with a reliable courier company or member of staff	
- Transport planned as soon as practicable and wherever possible on the day of collection	
- Customs or authorisation paperwork prepared	
- Information and paperwork shared with appointed SCP	
3. Accreditation	
The SCP and the chaperones have appropriate accreditation to have access to all areas of the venue without any restrictions.	
4. Staff - Additional Sample Collection Personnel	
- Male or Female sample collection witness: person with medical training (e.g. doctor, nurse, paramedics,...), assigned solely for the anti-doping controls (not for other medical purposes of the race). Gender adapted to the category of the race(s)).	
- Chaperones: one chaperone per rider to be tested (must be of the same gender as the rider)	
- Assistant: a designated person from the organising committee to assist the SCP before and during the event	
5. Doping Control Equipment	
- Urine kits: urine collection vessels and sealed A&B bottles (1.5 times the number of tests)	
- Partial sample kits	
- Sign posts: for direction from finish line to doping control station	
6. Doping Control Station	
- Located in the immediate vicinity of the finish line	
- Clearly signposted from the finish line	
- Privacy of the riders is respected	
1. Waiting room:	
- Ventilation or open window	
- Sealed drinks – Mineral water, soft drinks	
- Comfortable seats (10) and table	
- TV (for DCO to see results and select riders for testing)	
- Rubbish bin (garbage can)	
- Heated (except in dry/summer conditions)	
2. Lavatories:	
- Toilets	
- Large enough to accommodate the sample witness who witnesses the passing of the sample	
- Equipped with running water, soap and towels	
- Mirror on the wall behind the toilets in order to facilitate the witnessing of the sample witness	
3. Processing Areas - Administration room	
- One per appointed SCP (1 to 2)	
- Ventilation or open window	
- Table (1)	
- Chairs (4)	
- Communication system (radios)	
- Refrigerator to keep samples cool before their transport - with a lock	
- Packaging, adhesive tape, address labels to send the kits	
- Rubbish bin (garbage can)	
- Power points (electrical outlet)	
- Envelopes (A4)	
- Internet (wifi or cables)	