



## ORGANISER'S GUIDE

### Anti-doping Controls

#### 1. Introduction

The UCI International Events are submitted to anti-doping controls according to the UCI Anti-doping Rules. The International Testing Agency (ITA) is the entity in charge of the implementation of the UCI's anti-doping program. The organiser is responsible for all practical aspects and the costs of the controls.

#### 2. Sample Collection Personnel

The ITA will appoint 1 or more Doping Control Officers (DCO) depending on the discipline.

The ITA will be responsible for the cost of the DCO's daily allowances and travel arrangement to the event. All costs related to accommodation (single hotel room with breakfast) and transport during the event for the DCO, are borne by the organiser (e.g., pick-up to and from the airport or train station, transport from the hotel to the venue, etc...). Please note that the DCO may need to conduct tests outside the finish line; as such, the DCO will need to have a means of transportation available that will allow him/her to carry out his/her duties. The provision to the DCO of a car (with driver or rental car) is usually the most practical solution.

The organiser shall also provide the DCO with the following additional personnel:

- Male doctor or male nurse: a male doctor or male nurse shall be present for male participants and assigned solely for the anti-doping controls (please note this doctor cannot be the race doctor).
- Female doctor or female nurse: a female doctor or nurse shall be present for female participants and assigned solely for the anti-doping controls (please note this doctor cannot be the race doctor).
- Chaperones: one chaperone per rider to be tested and of the same gender as the rider.
- Assistant: a designated person to assist the DCO before and during the event and act as the liaison with the organiser.

Accreditation: it is necessary that the DCO and the other Sample Collection Personnel are provided with the appropriate accreditations, in order to access all areas of the venue without any restrictions.

## 2. Sample Analysis

The organiser is responsible for the cost of the sample analysis performed in a World Anti-Doping Agency (WADA) accredited laboratory as well as for the cost of the transport of the samples to the laboratory.

- Transport of samples: the organiser shall assist the DCO with the transport of the samples with a courier company to the WADA accredited laboratory. Transport can also be done by one of your staff members whenever possible.
- Laboratory: here is the list of WADA accredited laboratories around the world <https://www.wada-ama.org/en/resources/lab-documents/list-wada-accredited-laboratories>

## 3. Doping Control Equipment

The following material is required:

- Anti-doping kits: urine collection vessels, sealed A&B bottles and partial sample kits – in sufficient quantities (1.5 times the number of tests planned).  
To find out the number of tests required, and manufacturers of anti-doping kits please seek assistance to the ITA.
- ITA forms: are provided by the ITA
- Signposts for direction from finish line to doping control station. A rider must be able to find the doping control station on his/her own.

## 4. Doping Control Station

The doping control station shall be equipped in such a way to facilitate the running of the controls, be located in the immediate vicinity of the finish line and shall be clearly signposted from the finish line. A rider must be able to find the doping control station on his/her own. Privacy of the riders shall be respected. The organiser shall designate an official to monitor the entrance to the doping control station, and only allow people involved in doping controls to enter. The doping control station should be lockable.

The doping control station shall be heated or climatized, large enough, solely used for anti-doping purposes and shall include three separate areas: a waiting room, a processing area (where the DCO, Doctor/Nurse and the rider can complete and sign the necessary forms) including lavatories in it for the passing of the sample:

### 1. Waiting room (20-25m<sup>2</sup>):

- Ventilation or open window
- Sealed and refrigerated drinks – Mineral water, soft drinks
- Comfortable seats (10)
- Table
- TV (for DCO to see results and select riders for testing)
- Rubbish bin (garbage can)

### 2. Lavatories:

- Toilets
- Large enough to accommodate the Doctor (nurse) who witnesses the passing of the sample
- Equipped with running water, soap and hand towels
- Mirror on the wall behind the toilets in order to facilitate the witnessing of the Doctor (nurse)

### 3. Processing areas - Administration room:

- Ventilation or open window
- Desk
- Chairs (4)
- Communication system (telephone and/or radio)
- Refrigerator to keep samples cool before their transport – with a lock
- Packaging, adhesive tape, address labels to send the kits
- Rubbish bin (garbage can)
- Power points (electrical outlet)
- Envelopes (A4)

**Note: 1 (one) processing room – administration room including lavatory is necessary per DCO (see examples below for more details).**

The ITA will also notify the Organiser's National Federation.

The National Federation is however responsible for assisting the organiser with the organisation of the logistics of the post-competition controls, and therefore of the above-mentioned obligations. We therefore suggest that you contact your National Federation.

## **5. General Information**

- Controls will be conducted according to the UCI Anti-Doping Rules and ITA procedures and instructions.
- The riders selected for the controls will be notified by a chaperone (or another sample collection personnel) and shall report immediately to the doping control station unless there are valid reasons for a delay; the notified rider shall always remain within sight of the chaperone from the first point of contact with the

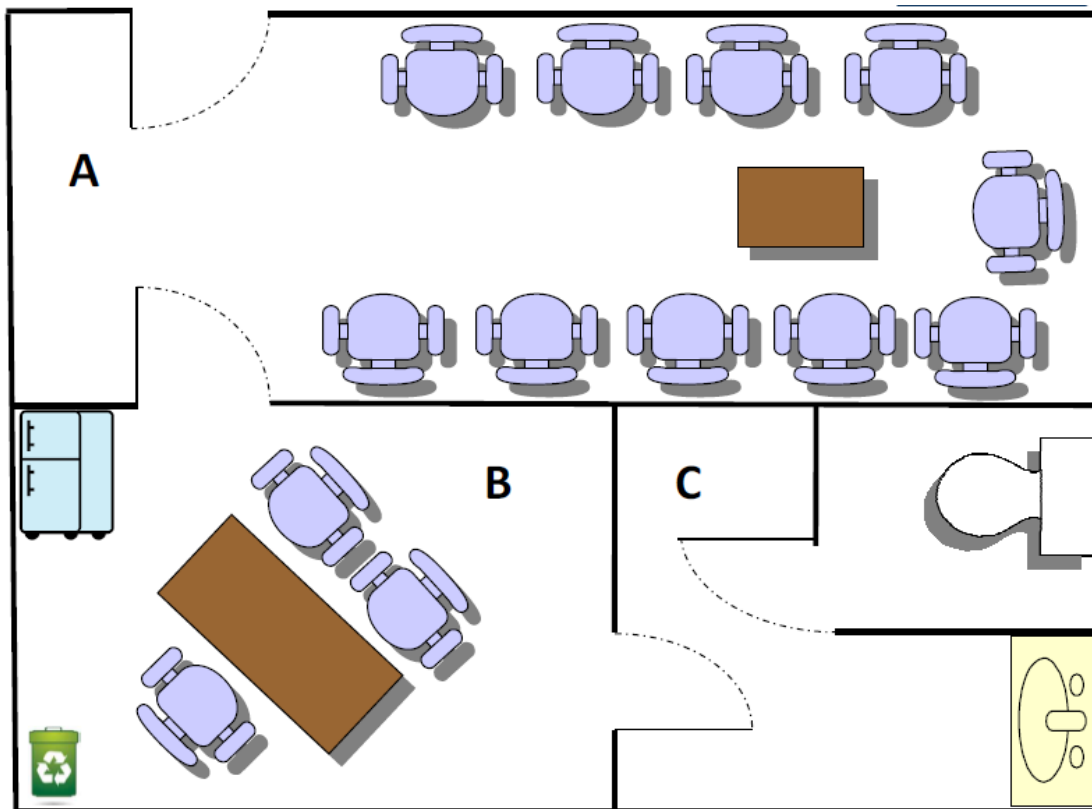
chaperone until the completion of the sample collection procedure. If the award ceremony takes place immediately after the event, a rider required to go to the award ceremony will be escorted first to the award ceremony area, then to the press conference and finally to the doping control station

- Any changes related to the localisation of the riders participating in the race (hotel name, address and telephone numbers) must be communicated to the UCI and ITA Doping Control Officers as soon as possible.

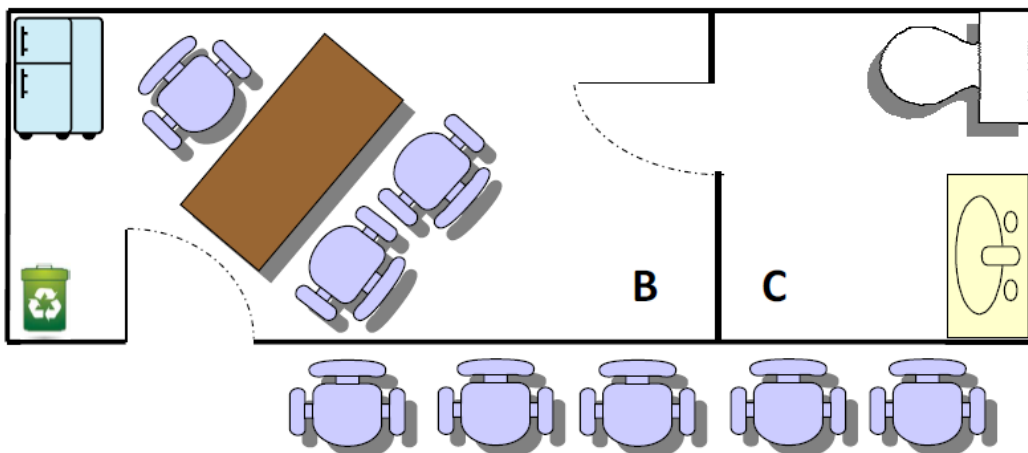
Should you require further information/clarification please do not hesitate to contact us:

International Testing Agency (ITA)  
CH – 1007 Lausanne  
Tel : +41 21 612 12 12  
testing@ita.sport

## DOPING CONTROL STATION PLAN – MODÈLE POSTE DE CONTRÔLE DU DOPAGE



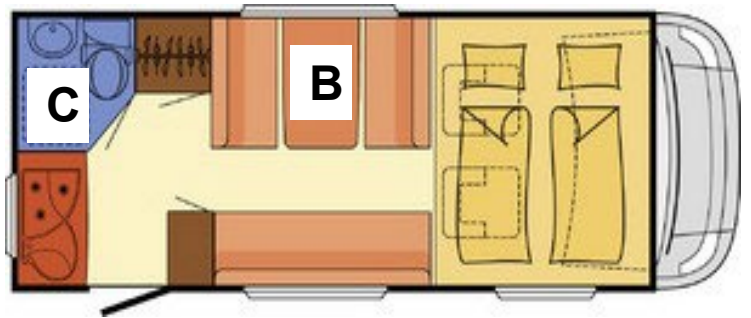
**A: Waiting Room – Salle d'attente**  
**B: Processing Room – Zone de Contrôle\***  
**C: Lavatory – Toilettes\***



\* When more than one DCO is designated - 2 B (processing rooms) and 2 C (lavatories) are necessary  
 \* Lorsque plus d'un ACD est désigné – 2 B (zones de contrôle) et 2 C (toilettes) sont nécessaires

## DOPING CONTROL STATION PLAN – MODÈLE POSTE DE CONTRÔLE DU DOPAGE

### Camper Van – Camping Car



**A: Waiting Room – Salle d’attente**  
**B: Processing Room – Zone de Contrôle\***  
**C: Lavatory – Toilettes\***



**A**

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## DOPING CONTROL STATION PLAN – MODÈLE POSTE DE CONTRÔLE DU DOPAGE

### Truck – Camion



**A: Waiting Room – Salle d’attente**  
**B: Processing Room – Zone de Contrôle\***  
**C: Lavatory – Toilettes\***



**A**



**B**

**C**

*\* When more than one DCO is designated - 2 B (processing rooms) and 2 C (lavatories) are necessary*  
*\* Lorsque plus d'un ACD est désigné – 2 B (zones de contrôle) et 2 C (toilettes) sont nécessaires*